From: Corbett, Kate (DPH)

Sent: Friday, March 30, 2012 8:50 AM

To: Marinucci, Cecilia (DPH)

Hi Cecilia,

I have a couple questions that I was hoping you could answer. First can you tell me when I will receive my step raise? I know since I was off the payroll while on the hard that changed but I can't figure out when I will receive it.

Second, I was wondering if I am able to change my life insurance or do I have to wait until the open enrollment period? Could you also tell me what the maximum is for that and how much I currently have for life insurance?

Thanks,

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